

SHORT RFQ NOTICE

(To be published in newspaper/website)

No. Agri/Engg/5030/SMAM(MIS Portal)/2022-23/03

dtd.09/06/2022

The Director of Agriculture, Assam invites quotation for Development of Portal for the CSS scheme- "Sub Mission on Agricultural Mechanization (SMAM)" from reputed/registered agencies having experience of executing similar nature of work. Request for quotation (RFQ) may be submitted in a sealed envelope during the working hours and will be received till 1500 hrs on 16/06/2022 along with requisite self-certified documents and will be opened on the same day at 1530 hrs. The RFQ notice along with ToR may be downloaded from the Directorate of Agriculture website <https://diragri.assam.gov.in/resource/tender>



Director of Agriculture, Assam
Khanapara, Guwahati-781022

Terms of Reference

Development MIS Portal for Implementation of CSS Scheme – “Sub-Mission on Agricultural Mechanization (SMAM)”

Introduction:

The department of Agriculture is implementing the CSS scheme - “Sub-Mission on Agricultural Mechanization (SMAM)”. There is schematic provision for financial assistance to farmers for procurement of Agricultural machineries under Component-3 and Component-8 as well as establishment of Village level Farm Machinery Bank (VLFMB) under Component-8. For smooth implementation of the scheme from Directorate level to grass root level, it has been decided to develop a MIS Portal. In this context the Director of Agriculture, Assam, Guwahati-22 (herein after to be called as “Authority”) has floated this RFQ to develop the MIS portal.

Eligibility Criteria

1. The bidder must be a registered Agency in the field of software development.
2. Bidder must have professional experience in this field of web development.
3. The Bidder must have GST registration.

General Terms and Condition

1. The quotation should contain all terms and condition regarding all kinds of support to be provided against all the items mentioned in Terms of Reference.
2. The agency must provide dedicated technical manpower to the office during the development phase and during support time.
3. The agency must have experience of executing similar nature of work. As supporting document(s), experience certificate(s) shall be attached.
4. The need of the application is on urgent basis, so the agency must ensure the project gets executed within time set by the department along with all the features.
5. The Request for quotation (RFQ) should be submitted in sealed envelope.
6. The quoted rate shall be inclusive of GST (**Annexure-II**).
7. All related documents of experience, PAN, GST, Trade Licence submitted along with a cover letter with detail address, contact no., email etc. All documents submitted must be self-attested.
8. The Agency may be requested to give a presentation of their proposal as per specified module for taking decision on finalization of the RFQ.
9. RFQ documents are not transferable.
10. The decision of the “Authority” in any means will be final.
11. The order will be placed subject to availability of fund.
12. The shortlisted agency will be asked to present the project proposal before finalization of the Agency.

Contract validity


1. The Agency will have to develop the MIS Portal and perform the functions efficiently to the satisfaction of the “Authority” within 5 days from the date of issue of work order.
2. Quoted rates for Cloud Server and AMC shall be valid for minimum 3 years.

3. For Annual Maintenance Contract (AMC), a separate agreement shall be signed by the qualified Agency after the acceptance and successful operation of the Portal.

Module as per required deliverables : Attached at Annexure-I

Right to Termination

1. The "Authority" may terminate engagement of the qualified Agency if performance of the agency is not found satisfactory.
2. Terms of engagement of the qualified Agency may be extended in case "Authority" considers it necessary to ensure complete data uploading pertaining to the scheme.


Director of Agriculture, Assam
Khanapara, Guwahati-22

Module for SMAM MIS Portal (Annexure-I)

Dist. Eng. log in

=Change default password
=Upload signature of Dist. Eng.

= Select Scheme year
= Select year of implementation
=Upload DLSC minutes & list

=Upload basic data / details of approved beneficiaries against district allotment

Sanction Order
= Upload choice of type/brand/model/dealer/price of machinery as per farmer's choice
=Select Component
=Select type of Machinery
=Select Brand/Model
=Select dealer
=Enter Price (should not be more than approved price, i.e. MRP)
=Attach signature
=Auto generate Sanction Order

=Enter beneficiary share details and upload

Supply Order
=Auto generate supply order for procurement of machineries under component no.3& 8 (Individual) against district allotment.
=Auto generate supply order for procurement of machineries under component no.8 (Group for VLFMB) against district allotment

Physical Verification
=Enter physical verification data
=Upload beneficiary photos along with procured Agril. Machinery / machineries etc.
=Attach signature
=Auto generate physical verification report (Annex-VI)

State log in

=Dist-wise capping for allotment under component no.3 & 8(Individual) against scheme year.
=Dist-wise capping for allotment under component no. 8(Group for VLFMB)against scheme year.

= Enter basic data and bank details of Emp. Manufacturers/ Authorised Dealers
= Enter approved machinery type/brand/model/price (MRP)
=Enter approved subsidy (against scheme year) for Agril. Machineries

Report Generation
=Dist-wise with machinery type-wise
=Dist-wise with machinery brand-wise
=Dist-wise machinery with component-wise
=Summary report as & when required

Release of Subsidy
=Enter deduction for GST, IT etc.
=Auto generate Subsidy Release Statement
=Auto generate Subsidy Release order

Subsidy claim
=Enter cost of machinery as per Invoice/ bills
=Upload invoice &challan of machineries procured under component no.3 & 8 (Individual) against district allotment.
=Upload invoice &challan of machineries procured under component no. 8 (Group for VLFMB)
=Attach signature
=Auto generate subsidy claim statement (Annex-VII)

Annexure II

Sl	Item	Unit Price	GST	Price including GST
1	Development of Web Portal for MIS of SMAM			
2	Cloud Server Per year			
3	AMC Per year			
	Total			

Seal and signature
of the bidder