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GOVERNMENT OF ASSAM

DIRECTORATE OF AGRICULTURE
KHANAPARA :::: GUWAHATI-22

NOTICE

FOR

EMPANELMENT MANUFACTURERS OF AGRICULTURAL MACHINERY

REFERENCE: No.Agri/Engg/4972/EM/SMAM/2022-23/২০১৭

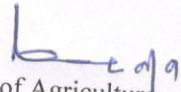
Dtd. ১২/ 09/2022

NOTICE
For Empanelment Manufacturers of Agricultural Machinery

No.Agri/Engg/4972/EM/SMAM/2022-23/209

Dated: 12/09/2022

Applications are invited from Manufacturers of Agricultural Machineries, who are registered in the DBT portal www.agrimachinery.nic.in, for empanelment to facilitate community procurement under different Schemes for the year, 2022-23. Application forms along with Terms & Conditions and list of Agricultural Machinery shall be available in the office of the undersigned from 12/09/2022 and this is also made available in the departmental website www.diragri.assam.gov.in. Last Date & Time of submission of applications along with required documents, certificates, test reports etc. is 28/09/2022 up to 3:00 pm. Empanelment Security for an amount of Rs.50,000.00/- (Rupees Fifty thousand) only in the form of FD/TDR pledged in favour of 'The Director of Agriculture, Assam, Khanapara, Guwahati-22' and with minimum 3 (three) years validity shall have to be submitted along with application form.


Director of Agriculture,
Assam, Khanapara, Guwahati-22

Application Format for Empanelment of Manufacturers of Agricultural Machinery*(If necessary, separate sheet may be used)***A. Details of Manufacturer:**

SN	Particulars/ Criteria	To be filled up by applicant	Documents to be enclosed
1.	Name of manufacturer:		Covering Letter with General particulars of the manufacturer as per prescribed format in Annexure-1
2.	Registered address of manufacturer:		
3.	Name of authorized Signatory with address and contact details (e-mail, mob etc.):		Original copy of Letter of Authorization for Authorized Signatory on non-judicial stamp paper of Minimum Rs. 100/- as per format in Annexure-2
4.	GST Reg. No.:		Copy of GST Registration certificate
5.	PAN:		Copy of PAN
6.	Manufacturer's Registration No. & date:		Copy of Manufacturer's registration certificate (Acknowledgment for EM-part-II from DIC/ Certificate from Ministry of Industry/ Udyug Adhaar etc.)

B. Details of Agricultural Machinery: (Separate sheet may be used)

SN	Name of Agril. Machinery	Make & Model	Brief technical specification	Name of Testing Institute	Test Report/ BIS Certificate No. and date*	MRP for Assam#
1.						
2.						
...						

**Copy of Test report/ BIS certificate against the specific quoted Make/ Model of machinery must be furnished along with application*

#MRP shall be inclusive of GST, cost of standard tools & accessories (if any), cost of minimum 12 months warranty coverage and transportation cost up to Dealers/ Sub-Dealers. Beneficiaries shall have complete freedom to choice brand/ model and negotiate/ bargain the price within MRP.

All the information and statements furnished in/with this application are true and accept that any misinterpretation contained in it may lead to our disqualification. I/ We understand that decision of according approval or rejection of our application shall be binding on me/ us.

Date:

Place:

Signature: (Authorized Signatory)

TERMS & CONDITIONS
FOR EMPANELMENT OF MANUFACTURERS OF AGRICULTURAL MACHINERY

- 1) The Manufacturers of Agricultural Machineries who are registered in DBT portal www.agrimachinery.nic.in shall be empanelled to facilitate community procurement under different Schemes of Agriculture Department, Govt. of Assam, for the year, 2022-23.
- 2) Applications received against Agricultural Machineries as listed in **Annexure-3**, shall only be considered for empanelment.
- 3) The manufacturers who were already empanelled vide following Notice Nos. against the machineries enlisted at Sl. 1 to 11 of Annexure-3 need not require to apply.
 - i) No. Agri/Engg/4972/EM/SMAM/2021-22/44 Dtd. 27/10/2021
 - ii) No. Agri/Engg/4972/EM/SMAM/2021-22/171 Dtd. 01/12/2021
 - iii) No. Agri/Engg/4972/EM/SMAM/2021-22/192 Dtd. 20/12/2021 and
 - iv) No. Agri/Engg/4972/EM/SMAM/2021-22/252 Dtd. 08/02/2022
- 4) The validity of the empanelment will be for 3 (three) years from the date of this Empanelment Notice.
- 5) The Agricultural Machineries which were tested by any FMTTI or GoI approved Testing Centres or having BIS certification as the case may be, shall only be considered for empanelment.
- 6) In case of Tractors, manufacturers and models enlisted vide GOI's letter No. F. No. 13-1/2021-M&T (I&P) Dd. 25/02/2022 and additional lists thereof, published in <https://farmech.gov.in> shall only be considered for empanelment.
- 7) In case of Power-tillers, manufacturers and models enlisted vide GOI's letter No. F. No. 13-1/2021-M&T (I&P) Dd. 20/04/2022 and additional lists thereof, published in <https://farmech.gov.in> shall only be considered for empanelment.
- 8) Empanelment Security for an amount of Rs. **50,000.00/-** (Rupees Fifty thousand) only in the form of FD/TDR pledged in favour of 'The Director of Agriculture, Assam, Khanapara, Guwahati-22' and with minimum **3 (three) years validity** from the date of Empanelment Notice shall have to be submitted along with application form. However, manufacturers who were already empanelled against previous empanelment Notice Nos. as stated at Sl. No. 3 above shall not require to deposit empanelment security.
- 9) **Empanelment Security is mandatory.** Application shall be rejected outright in case of failing to deposit of Empanelment Security. The Empanelment Security is refundable after completion of validity period of 3 (three) years. _____
- 10) Applications submitted as per scheduled date shall only be accepted. **Late submission** of application or any other related documents mentioned in clause No.8 below may be liable for rejection.
- 11) The empanelled manufacturers/ authorized dealers should furnish warranty/ guarantee of the supplied machineries for a minimum period of 1 (one) year.
- 12) Application must be accompanied with following documents:
 - i) Duly filled up application form (*If necessary, separate sheet may be used*);
 - ii) Covering Letter as per prescribed format in Annexure-1;
 - iii) Original copy of Letter of Authorization for Authorized Signatory on non-judicial stamp paper of Minimum Rs. 100/- as per format in Annexure-2;

- iv) Copy of PAN and GST Registration certificate of Manufacturer;
 - v) Copy of Manufacturer's registration certificate (Acknowledgment for EM-part-II from DIC/ Certificate from Ministry of Industry/ Udyug Adhaar etc.);
 - vi) Copy of screenshot on registration in the DBT portal www.agrimachinery.nic.in
 - vii) Copy of test reports for the models of the Agricultural Machinery for which application submitted for empanelment. Test report from any FMTTI or GoI approved Testing Centres or BIS certificate as the case may be. Models other than mentioned in the Test report furnished shall not be considered.
 - viii) List of Dealers along with address, Contact No. and jurisdiction for the State of Assam.
 - ix) Copy of PAN, GST registration and Trade license of authorized dealers.
 - x) Copy of this 'Terms & Conditions for Empanelment of Manufacturers of Agricultural Machinery' duly signed by the applicant;
- 13) Applicant must put his signature in all pages of all the documents mentioned in clause No.8 above. Submission of incomplete application shall be liable for rejection.
 - 14) Prior approval should be required for addition or alteration of authorized Dealers for machineries empanelled vide this Notice.
 - 15) The MRP declared for the State of Assam, in the application, shall be inclusive of *GST*, cost of standard tools & accessories (if any), cost of minimum 12 months warranty coverage and transportation cost up to Dealers/ Sub-Dealers. Manufacturers shall be liable for all responsibilities for providing quality products, warranty coverage and delivery through Dealers.
 - 16) The MRP should be declared at a competitive rate compared to prevailing market price. MRP quoted in the application should not be more than price quoted for the state of Assam in the DBT portal for any make/ model of machinery. Imbalance/ exaggerated MRPs may lead to disqualification for empanelment.
 - 17) As community procurement, selected beneficiaries shall procure the agricultural machineries from the approved authorized dealer as per their choice of brand/ model from the list of empanelled machineries/ manufacturers.
 - 18) Beneficiaries shall have complete freedom to choice brand/ model and negotiate/ bargain the price within MRP from the list of empanelled machineries/ manufacturers. In no case price should exceed the declared MRP for the State.
 - 19) Procurement of machineries shall be done by the selected beneficiaries bearing his share of the cost, based on sanction accorded by the district officers in favour of him/her.
 - 20) Subsidy/ financial assistance shall be transferred as per DBT norms after receipt of physical verification report, photograph, geo-tagging, copy of tax invoice & challan etc. certified by respective district officers.

I/ We give our unconditional acceptance to the Terms & Conditions stated above and as a token of our acceptance put my seal & signature below.

Seal & Signature: (Authorized Signatory)

Annexure-1: Format for Covering Letter for Empanelment of Manufacturers of Agricultural Machinery

(Covering letter should be on the Letter Head of the Manufacturer)

Ref. No. _____ Date: _____

From: (Insert name and address of Manufacturer)

To: The Director of Agriculture, Assam
Khanapara, Guwahati-22

Sub: Application for Empanelment of Manufacturers of Agricultural Machinery

Ref: Notice No. Agri/ Engg/ _____ Dtd. _____

Dear Sir,

I, Shri/Smt _____ being an authorized signatory on behalf of M/S _____ (name of Manufacturer) hereby submit our application for Empanelment as per notice issued by you vide No. referred above. We confirm that neither we nor any of our Affiliate has submitted any application other than this application directly or indirectly in response to the aforesaid Notice.

We give our unconditional acceptance to the Terms & Conditions for Empanelment of Manufacturers of Agricultural Machinery and as a token of our acceptance, I put my signature in all pages of our application long with other related documents and Terms & Conditions for Empanelment submitted herewith. We ensure that we will be abide by the Guidelines, modalities, provisions etc. for community procurement, circulated time to time against different Schemes for the year, 2022-23 and shall be binding on us.

We are pleased to submit our application and Empanelment Security for the following Agricultural Machinery:

SN	Name of Agricultural Machineries	Empanelment Security details
1		
2		Rs.50,000/-
3		(Rupees Fifty thousand) only
..		FD/TDR No:
..		Date:
..		Bank name:
..		Branch:

Dated the ___ day of _____ 2021

Thanking you,
Yours faithfully,

Signature: (Authorized Signatory)

Date:

Place:

**Annexure-2: Format for 'Letter of Authorization for Authorized Signatory'
(To be on non-judicial stamp paper of Minimum Rs. 100/-)**

Attach a passport size photograph of authorized signatory

Know all men by these presents, We (name and address of the registered office of the manufacturer as applicable) do hereby constitute, appoint and authorize Mr./Ms. (name & residential address) who is presently employed with us and holding the position of _____ as our true and lawful authorized signatory, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to submission of our application for Empanelment of Manufacturers of Agricultural Machinery in response Notice No. Agri/ Engg/ _____ Dtd: _____ by the Director of Agriculture, Assam including signing and submission of the application and all other documents related to registration, including but not limited to undertakings, letters, certificates, acceptances, clarifications, guarantces or any other document which the Authority/ Purchaser may require us to submit. The aforesaid authorized signatory is further authorized for making representations to the Authority/ Purchaser and providing information / responses to representing us in all matters before Authority/ Purchaser and generally dealing with Authority/ Purchaser in all matters in connection with Empanelment.

We hereby agree to ratify all acts, deeds and things done by our said authorized signatory pursuant to this Authorization and that all acts, deeds and things done by our aforesaid authorized signatory shall be binding on us and shall always be deemed to have been done by us.

All the terms used herein but not defined shall have the meaning ascribed to such terms under the process of Empanelment.

Signed by the within named
(Insert the name of the executants company)
through the hand of
Mr _____
duly authorized by the Board to issue such Authority
Dated this _____ day of _____

Accepted

Signature of Attorney
(Name, designation and address of the Authorized Signatory)

Attested

(Signature of the executant)
(Name, designation and address of the executant)

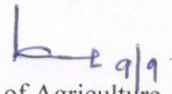
Signature and stamp of Notary of the place of execution
Common seal of _____ has been affixed in my/our presence pursuant to Board of Director's
Resolution dated _____
WITNESS

(Signature)Name _____ Designation _____

(Signature)Name _____ Designation _____

Annexure-3: List of Agricultural Machinery for Empanelment of Manufacturers

SN	Name of Agricultural Machinery	Brief Description
1	Tractor	2 WD (above 20-40 PTO HP)
		4 WD (above 20-40 PTO HP)
		2 WD (above 40-70 PTO HP)
		4 WD (above 40-70 PTO HP)
2	Trailer	Type: 5 MT capacity tipping type tractor trolley
3	Power-tiller	Horse Power: 8 HP & above
4	Rotavator	5feet/ 6 feet Gear type Rotavator
5	Tractor PTO driven Paddy Thresher	Tractor PTO driven Axial flow Paddy Thresher mounted on a chasis with pneumatic wheels
6	Disc Harrow	i) 12 Disc Harrow
		ii) 14 Disc Harrow
7	Reaper	Self propelled Reaper for harvesting and windrowing of paddy & similar crop
8	Self propelled Rice Transplanter	i) Self propelled walk behind type 4 rows Rice Transplanter
		ii) Self propelled riding type above 4-8 rows Rice Transplanter
9	Self propelled Reaper cum Binder	Self propelled Reaper cum Binder for paddy/ mustard crop:
		i) 3 wheel ii) 4 wheel
10	Cultivator	i) 9-Tyne spring loaded cultivator
		ii) 11-Tyne spring loaded cultivator
11	Maize Sheller	Electric/ Engine Operated:
		i) below 3 HP ii) 3 HP to 10 HP
12	Cage wheel	Tractor driven equipment:
		i) (above 20-35 BHP) ii) (above 35 BHP)
13	Power Paddy Thresher with Prime Mover	Power Paddy Thresher fitted with Prime Mover (Water cooled Diesel Engine of 5 HP & above with BIS certification) mounted on a chasis with transportation wheel
14	Potato Planter	Tractor driven equipment: (above 35 BHP)
15	Potato Digger	
16	Laser Land Leveller	


 Director of Agriculture
 Assam, Khanapara, Guwahati-22