
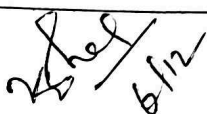


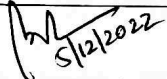

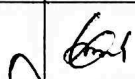
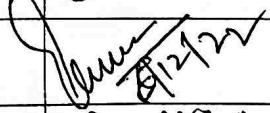
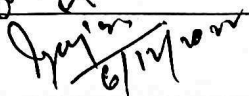


MINUTES OF THE PROCUREMENT COMMITTEE MEETING HELD ON 5TH Dec 2022, TIME- 04:00 PM AT CONFERENCE ROOM OF DIRECTORATE OF AGRICULTURE, ASSAM, KHANAPARA, GUWAHATI-22 FOR TECHNICAL EVALUATION OF RFQ DOCUMENTS AGAINST RFQ NO Agri/8737(Part)/Chairman/Agri-Hort-Show/Procurement/2022-23/01 DATED 25/11/2022.

MEMBER PRESENT:

SL NO	NAME AND DESIGNATION	DESIGNATION IN PROCUREMENT COMMITTEE	SIGNATURE
1	Shri Mowsam Hazarika, Joint Director of Agriculture (Pulse) & Director, ASOCA, Directorate of Agriculture, Assam, Khanapara, Guwahati-22.	Chairman	 06.12.22
2	Shri Khagendra Sarma, Deputy Director of Agriculture (Seeds), Directorate of Agriculture, Assam, Khanapara, Guwahati-22	Member	 6/12
3	Shri Harendra Nath Talukdar, General Manager (M&T), Assam Seeds Corporation Limited, Khanapara, Guwahati-22	Convener	 6/12/22
4	Shri Sirajul Haque Borbhuyan, Executive Engineer (Agri), Directorate of Agriculture, Assam	Member	
5	Shri Pankajabh Das, Asstt. Director of Agriculture (Agril. Information), Directorate of Agriculture, Assam, Khanapara, Guwahati-22.	Member	
6	Shri Bakul Saikia SDAO (Horticulture), Directorate of Horticulture & FP, Assam	Member	 5/12/2022
7	Shri Tridip Deka, SDAO (Horticulture), Directorate of Horticulture & FP, Assam, Khanapara, Guwahati-22	Member	 6/12/22
8	Shri Manabendra Sarma, Sr. ADO, Directorate of Agriculture, Assam, Khanapara, Guwahati-22	Member	
9	Shri Utpal Sarma, AFS, Sr. FAO, Directorate of Agriculture, Assam, Khanapara, Guwahati-22	Member	
10	Shri Pranjal Barua, Procurement Expert, APART, ARIASS	Member	 6/12/22
11	Shri Gunjan Shyam, , Asstt. Manager, Assam Seeds Corporation Ltd., Khanapara, Guwahati-22	Member	 6/12/2022

Shri Mowsam Hazarika, Joint Director of Agriculture (Pulse) & Director, ASOCA, Directorate of Agriculture, Assam, Khanapara, Guwahati-22 cum Chairman of the Procurement committee, Agri-Horti Show 2022, Directorate of Agriculture, Assam chaired the meeting.

Shri Harendra Nath Talukdar, General Manager (M&T), Assam Seeds Corporation Limited, Khanapara, Guwahati-22 cum Convener of procurement committee informed the house that- the total number of participant in the bid invited vide RFQ NO; Agri/8737(Part)/Chairman/Agri-Hort-

Show/Procurement/2022-23/01 Dated 25/11/2022 for Stationary item, Printing and Publicity etc for Agri-Horti Show 2022-23 is 11 number (eleven) only. The list of participants are as follows-

SL NO	NAME OF THE BIDDERS PARTICIPATED IN THE BIDDING PROCESSES	ADDRESS	CONTACT NO
1	S.S. Graphics	ASIDC Industrial Area, Bamunimaidam, Guwahati-21	9864077273
2	RA Film Studio	H.No.26, at Nalapara, Bihal Path, Saukuchi, Guwahati-40	9864035449
3	Pradip Adv & Co	Brindaban Path, Rupnagar, Ghy-32	9864066311
4	Gyanam	Rajgarh Road, Chandmari, Ghy-03	9954545995
5	M.D. Graphics Assam	6 th Mile, Jayanagar, Opp. Sukafa Bhawan, Guwahati-22	7086270670
6	Insight Brandcom Pvt. Ltd.	4A, 4 th floor, Royale Arcade, B. Barooah Road, Ulubari, Guwahati-07	9101212194
7	Capital Overlays	H NO-03, Sreebhumi Nagar, Lal-Gonesh, Ghy-34	7003447797
8	White Door Events	H NO-116, Birubari, Ghy-16	9957232752
9	ACME Events & Expo	Nabin Medhi Market, AT Road, Ghy-01	9706047366
10	Ma Manasha Printers	RG Baruah Road, Zoo Tiniali, Ghy-24	9864040289
11	ART Entertainment	H NO-03, KC Choudhuri Road, Chatribari	9706089005

The preliminary examination for responsiveness to formal qualification requirement as per general terms and condition mentioned in the bid documents in **Section-V, Point no-3** was done by procurement committee. After preliminary examination done by the committee, it was found that out of 11 Nos. of participants only 9 Nos. of bid were found responsive. Depending upon urgency of procurement, the committee requested Convenor of Procurement Committee to invite all the responsive bidders for presentation as per instruction in the bid document on **7th Dec, 2022 11:00 am** at conference room of Directorate of Agriculture, Assam. The committee also requested Convenor to inform the responsive bidders for preparation of their presentation in such a way that they can completed their presentation within 15 to 20 minutes without fail. The detail list of responsive and non responsive bidders and reasons for non responsive is mentioned in **Annexure -1**

Annexure -1

SL NO	Name of the bidders participated in the bidding processes	General Evaluation	Reasons for Non responsive
1	S.S. Graphics	Responsive	
2	RA Film Studio	Non-responsive	1. Not submitted the registration certificate from printing and stationary department, Govt of Assam. 2. Not submitted the List of machinery own by the bidder for multi color printing work along with other machinery.
3	Pradip Adv & Co	Responsive	
4	Gyanam	Responsive	
5	M.D. Graphics Assam	Non-responsive	1. Not submitted the registration certificate from printing and stationary.

			<p>2. Not submitted Annual average turnover certified by CA for the last three consecutive years.</p> <p>3. Not submitted the undertaking that firm has not been banned/blacklisted by State/ Central/ PSU/any other agency</p>
6	Insight Brandcom Pvt. Ltd.	Responsive	
7	Capital Overlays	Responsive	
8	White Door Events	Responsive	
9	ACME Events & Expo	Responsive	
10	Ma Manasha Printers	Responsive	
11	ART Entertainment	Responsive	

The Chairman directed Convenor to upload the minutes of the meeting in our departmental website www.diragri.assam.gov.in on today without fail.

The meeting ended with vote of thanks from the Chair.



Chairman

Procurement Committee, Agri-Horti Show 2022
 Directorate of Agriculture,
 Assam, Khanapara, Guwahati-22