

**OPIU-Agriculture, APART  
Directorate of Agriculture, Assam  
Khanapara, Guwahati-22**



**Request for Quotation (RFQ)  
For Procurement of Post Harvest Equipment**

**RFQ No: AGRI/APART/PHT/PT-II/27/2020-21/23 Dated:13/08/2020**

Contact No: 0361-2332215 Email id: opiuagriapart@gmail.com  
Web site- <https://diragri.assam.gov.in>

**GOVERNMENT OF ASSAM**  
**DIRECTORATE OF AGRICULTURE**  
**ASSAM, KHANAPARA, GUWAHATI-22**  
**Email : opiuagripart@gmail.com**

RFQ No: AGRI/APART/PHT/PT-II/27/2020-21/ 23

Dated: 13/ 08/2020


**REQUEST FOR QUOTATION (RFQ)**

Detailed Procurement Notice

1. Operational Project Implementation Unit (OPIU)-Agri under the Directorate of Agriculture, Assam and set up under the World Bank financed Assam Agribusiness and Rural Transformation Project (APART) invites Request for Quotation (RFQ) from eligible Original Equipment Manufacturer (OEM)/firms/suppliers for supply of the following Post Harvest Management equipment.

SI No.	Particulars	Quantity	Description
1.	Grain Quality Kit	16 (sixteen)	Grain Quality Kit for Post Harvest Demonstration along with installation and 12 months' warranty support to be delivered at the District Agriculture Offices of Morigaon, Nagaon, Lakhimpur, Darrang, Sonitpur, Barpeta, Nalbari, Cachar, Kokrajhar, Karbi Anglong, Kamrup, Dhubri, Goalpara, Golaghat, Jorhat and Sivasagar in the state of Assam.

1. The Quotation should be submitted in a sealed envelope quoting on the top of the envelop **“RFQ for supply of Post Harvest Management equipment, OPIU-Agri”** and addressed to **“The Director of Agriculture, Assam, Krishi Bhawan, Khanapara, Guwahati-781022”** on or before **28<sup>th</sup> August’2020 till 02:00 pm (IST)** which will be opened on the same day at 02:15 pm (IST) in presence of the bidders or their representatives who choose to attend at the office of the undersigned. The Director of Agriculture, Assam shall not be liable for any delay in the receipt of quotations. A bidder requiring any clarification may send a request by email or may visit the office of the Directorate of Agriculture, Assam, Khanapara, Guwahati-22.
2. The Director of Agriculture, Assam reserves the right to accept or reject any quotations and to cancel the entire bidding process and reject all quotations at any time prior to the award of contract, without assigning any reason thereof and without thereby causing any liability to any of the bidders.
3. Further details, along with Technical Specifications, Terms & Conditions, etc. may be seen in the detailed RFQ which can be downloaded from the departmental web site **<https://diragri.assam.gov.in>**

  
Director of Agriculture, Assam  
Khanapara, Guwahati-22

## RFQ for supply of Post Harvest Management equipments

RFQ No: AGRI/APART/PHT/PT-II/27/2020-21/23

Dated: 13/ 08/2020


- Operational Project Implementation Unit (OPIU)-Agri under the Directorate of Agriculture, Assam and set up under the World Bank financed Assam Agribusiness and Rural Transformation Project (APART) invites Request for Quotation (RFQ) from eligible Original Equipment Manufacturer (OEM)/firms/suppliers for supply of the following Post Harvest Management equipment.

SI No	Brief Description of the Goods	Specifications	Quantity	Delivery Period from the date of issue of supply order	Place of Delivery	Installation/ demonstration required
1	Grain Quality Kit	As per Annex-I	16	30 days	As per Annex-II	Yes

- The Quotation should be submitted in a sealed envelope quoting on the top of the envelop “RFQ for supply of Post Harvest Management equipment, OPIU-Agri” and addressed to “The Director of Agriculture, Assam, Krishi Bhabwan, Khanapara, Guwahati-781022” on or before 28<sup>th</sup> August’2020 till 02:00 pm (IST) which will be opened on the same day at 02:15 pm (IST) in presence of the bidders or their representatives who choose to attend at the office of the undersigned. The Director of Agriculture, Assam shall not be liable for any delay in the receipt of quotations. A bidder requiring any clarification may send a request by email or may visit the office of the Directorate of Agriculture, Assam, Khanapara, Guwahati-22.
- The Directorate of Agriculture, Assam shall not be liable for any delay in the receipt of quotations.
- The price quoted should be inclusive of all taxes, delivery charges, set up, commissioning charges, etc. upto the place of delivery (**Annexure II**). The supplier should arrange a demo to the receivers/handlers of the equipment about its functioning and maintenance at the destinations.
- The Bidder quoting the lowest price shall be considered for awarding the contract after duly fulfilling all other terms and conditions of the bid document.
- Documents to be submitted along with the Quotation:** Self attested photocopy of i) Company/Firm registration certificate; ii) PAN Card; iii) GST registration certificate; iv) details of Bank Account.
- Qualification Criteria:**  
To qualify for the award of contract, the bidder-
  - Should have supplied similar equipment, related to the item mentioned in the bid document. The bidder should produce at least three similar work orders with completion certificates performed in the last three years (2017-18; 2018-19 and 2019-20). The bidder shall provide documentary evidence to substantiate the criteria.
- Rate once accepted will be treated as final.
- Necessary tax will be deducted at source as per Govt. rules.
- The necessary specifications mentioned against the item must be fulfilled; otherwise the same shall be rejected and the supplier has to supply the materials with specified specifications at his own cost.
- The warranty/guarantee against items will have to be provided for a minimum period of 1 (one) year by the supplier in writing.
- Each bidder shall submit only one quotation.



13. **Validity of Quotation:** Quotation shall remain valid for a period not less than 45 (forty five) days after the deadline date specified for submission of the bid.
14. **Conformity:** Bidder shall furnish as part of the Quotation, documentary evidences to substantiate that the equipment/machineries to be supplied conform to the laid down technical specifications & standards. Related literatures like brochures, catalogues, warranty/guarantee, etc. to be enclosed with the bid document.
- 15. Submission and Opening of Quotation:**
- The RFQ document along with quotation and relevant documents shall be signed by the bidder in all pages with official seal.
  - Bidders shall ensure to drop their quotations in the tender box in the office of the Directorate of Agriculture, Assam, Khanapara, Guwahati-22 on or before 02:00 PM of the due date.
  - Any quotation received after the dead line shall be categorically rejected.
  - The quotations shall be opened in the presence of bidders or their authorized representative who wish to be present at the time of opening of bids on due date.
16. **Evaluation of quotations:** The Bid evaluation committee will evaluate and compare the quotations determined to be substantially responsive i.e. which,
- are properly signed;
  - conform to the terms & conditions, technical specifications; and
  - meets the qualification criteria.
17. **Award of Contract:** Directorate of Agriculture, Assam will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated price.
- Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
  - The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- 18. Payment Terms and Conditions:**
- The payment will be made only after completion of supply/installation/demonstration of the equipment and submission of proper bills along with *challans* to the respective authority.

  
Director of Agriculture, Assam  
Khanapara, Guwahati-22

**FORMAT OF QUOTATION  
(FINANCIAL BID)**

*(This form shall be submitted only using in official letterhead of the Bidder)*

No. .... Dated.....

Bidder's Reference: No..... Dated.....

To,  
The Director of Agriculture, Assam  
Krishi Bhawan, Khanapara, Guwahati-781022 (Assam).

Sub: Quotation against RFQ for Procurement of Post Harvest Equipments.

Sir,  
With reference to the RFQ No. cited above, I/We hereby submit our quotation in accordance with the Terms and Conditions of RFQ document for supply of Post Harvest Equipments. I/We have thoroughly read and understood all the terms & conditions, technical specifications as contained in the RFQ and agree to abide by them.

Sl. no.	Brief Description of the Goods	Specification	Quantity	Unit price (including transportation cost to destination) in Rs.	GST & Other taxes in Rs	Total unit price inclusive of all taxes in Rs.	Total Amount in Rs.	
							In figures	In words
A	B	C	D	E	F	G= (E+F)	H = (D*G)	
I	Grain Quality Kit	Please provide as Annexure	16					

We further state that my/our firm is not blacklisted and have no cases registered against the firm. Our firm is not under investigation by the police/CID for cases registered against the firm.

The information furnished in the RFQ are true and factual and I clearly understand that our Quotation is liable for rejection, if any information furnished is found to be false and not factual at any point of time and department will have the right to initiate action deemed fit.

We agree to supply the above equipment along with management support for 12 months for the item as mentioned in the bid in accordance with the technical specifications for total quoted price of Rs..... (Amount in figures) (Rs..... amount in words) within the period specified in the invitation for quotations. We also confirm that the normal commercial warrantee/guarantee shall apply to the offered equipments during the period of the contract.

Yours faithfully,

Name of the authorized bidder: .....

Signature of the authorized bidder:.....

Date:.....

Address:.....

Mobile no.....

e-mail:.....

**Annexure-I**

Sl. No.	Parameters	Standard	
1	Moisture Meter	Application	Paddy, Brown Rice, Polished Rice, Barley, Wheat, Naked Barley
		Measuring Range	Paddy, Brown Rice, Polished Rice: 10%-40% Barley, Wheat, Naked Barley: 10%-35%
		Accuracy %	±0.5
		Temperature Range C	0~40
		Temperature Compensation	Automatic
		Display	LCD
		Battery	1.5V (R6) X 4AA
		Dimension, cm (inch)	17.5 X 10 X 7.2 (7X4X3)
		Weight, g (lbs)	480 (1)
		Accessories	Sample Saucer, Huller, Brush, Pincette, Spoon
2	Indent Sheet Grader	Material	Aluminum with anti corrosive coating
		Dimension, cm (inch)	30 X 15 X 2 X (11.8 X 6 X 0.8)
		indent diameter, mm (inch)	5.5 (0.2)
		Color	Black
		Weight, g (lbs)	400 (0.9)
3	Graduated cylinder	Material	Plastic
		Measuring Range, ml	0-100
		Resolution, ml	1
		Color	Transparent
		Weight, g (lbs)	40 (0.09)
4	Caliper	Material	Chrome Plated metal
		Measuring range, mm (inch)	0-10 (0.04)
		Color	Silver
		Weight, g (lbs)	23 (0.05)
5	Mini Scale	Capacity, g	300
		Accuracy, g	0.1
		Display	LCD
		Dimension, cm (inch)	11.8 X 8 X 2.3 X (4.6 X 3 X 0.9)
7	Magnifier	Primary lens	5X (Times-30mmx 30mm)
		Secondary lens	45X (Times-21mm)
		Dimension, cm (inch)	9 X 5 X 1.3 (3.5 X 2 X 0.5)
		Battery	3 X LR 1130 coin bat

		Color	Black
		Weight, g (lbs)	62 (0.14)
8	Thermometer with hygrometer	Temperature Range, C	-50 to 500
		Ambient Temperature, C	-10 to 60
		Ambient Humidity, %RH	0 to 100
		Accuracy	0.1
		emissivity	0.1 to 1 adjustable
		Response Spectrum, $\mu$	8 to 14
		Laser Positioning	12 point ring
		Laser	<1mW/630-670nm level 2
		Response Time, s	<0.5
		Service Temperature, C	0 to 40
		Storage Temperature, C	-10 to 60
		Battery	1.5V X 2AAA
		Color	Black
		Weight, g (lbs)	120 (0.26)
			Packed Weight (including case), kg (lbs)
	Packed Dimension (L X W X H), cm (inch)		43 X 32 X 12 X (17 X 13 X 5)
	Warranty (year)		1
	Product Life		10



## Annexure-II

SI No	Particular	Place of Delivery (Assam)
1	Grain Quality Kit	District Agriculture Office, <b>JORHAT</b> , (APART 2nd Floor), KKB Road, Near Jorhat Stadium, Pin- 785001
		District Agriculture Office, <b>LAKHIMPUR</b> , Chandmari, Near Shiv Mandir, North Lakhimpur, Pin- 787001
		District Agriculture Office, <b>SIVASAGAR</b> , Near Dorbar Field, Pin- 785640
		District Agriculture Office, <b>KAMRUP</b> , R.K. Mission Road, Ulubari, Guwahati, Pin- 781007
		District Agriculture Office, <b>NAGAON</b> , M.G. Road, Marak Park, Pin- 782003
		District Agriculture Office, <b>DARRANG</b> , NH 15, Near Circuit House, Mangaldai, Pin- 784125
		District Agriculture Office, <b>NALBARI</b> , Santipur (Jilikoni Chowk), Pin- 781334
		District Agriculture Office, <b>SONITPUR</b> , Near DC Office, Tezpur, Pin- 784001
		District Agriculture Office, <b>CACHAR</b> , Near DC Office, Club Road, PO/PS- Silchar, Pin-788001
		District Agriculture Office, <b>DHUBRI</b> , College Road, Ward No. 14, PO- Bidyapara, Pin- 783324
		District Agricultural Office, <b>KOKRAJHAR</b> , Near SBI Kokrajhar Court Para Branch, Pin No – 783370
		District Agriculture Office, <b>BARPETA</b> , Near State Bank of India, Pin- 781301
		District Agriculture Office, <b>GOLAGHAT</b> , Near DR College, Pin- 785621
		District Agriculture Office, <b>GOALPARA</b> , Near DC Office, PO- Baladmari, Pin-783121
		District Agriculture Office, <b>MORIGAON</b> , Pin-782105
District Agriculture Office, <b>KARBI ANGLONG</b> , Krishi Bhawan, Diphu, Pin- 782460		