

**OPIU-Agriculture, APART
Directorate of Agriculture, Assam
Khanapara, Guwahati-22**



**Request for Quotation (RFQ)
For procurement of Post Harvest Machineries**

RFQ No:AGRI/APART/PHT/PT-II/27/2020-21/32 Dated:13/08/2020

Contact No: 0361-2332215 Email id: opiuagriapart@gmail.com
Web site- <https://diragri.assam.gov.in>

GOVERNMENT OF ASSAM
DIRECTORATE OF AGRICULTURE
ASSAM, KHANAPARA, GUWAHATI-22
Email : opiuagriapart@gmail.com

RFQ No:AGRI/APART/PHT/PT-II/27/2020-21/32

Dated:13/ 08 /2020

REQUEST FOR QUOTATION (RFQ)

Detailed Procurement Notice

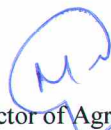
1. Operational Project Implementation Unit (OPIU)-Agri under the Directorate of Agriculture, Assam and set up under the World Bank financed Assam Agribusiness and Rural Transformation Project (APART) invites Request for Quotation (RFQ) from eligible Original Machine Manufacturer (OMM)/firms/suppliers for supply of the following Post Harvest Management Machineries.

2.

Sl. No.	Particulars	Quantity	Description
1	Paddy Cleaner cum Destoner	1	Supply of Paddy Cleaner cum Destoner at Cachar DAO office, Assam.*
2	Mini Oil Mill	1	Supply of Mini Oil Mill at Sivasagar DAO office, Assam *
3	Mini Dal Mill	1	Supply of Mini Dal Mill at Jorhat DAO office, Assam*
4	Maize Dehusker cum Shellar	1	Supply of Maize Dehusker cum Sheller at Karbi Anglong DAO office, Assam*
5	Pea Deponding Machine/Podder Machine	1	Supply of Pea Deponding Machune/Podder Machine cum Sheller at Golaghat DAO office, Assam *
6	Vacuum Packaging Machine	1	Supply of Vacuum Packaging Machine at Sonitpur DAO office, Assam *

* For Post Harvest Demonstration, along with installation and 12th month's management support.

1. The Quotation should be submitted in a sealed envelope quoting on the top of the envelop **“RFQ for supply of Post Harvest Management Machineries, OPIU-Agri”** and addressed to **“The Director of Agriculture, Assam, Krishi Bhawan, Khanapara, Guwahati-781022”** on or before **28th August'2020 till 02:00 pm (IST)** which will be opened on the same day at 02:15 pm (IST) in presence of the bidders or their representatives who choose to attend at the office of the undersigned. The Director of Agriculture, Assam shall not be liable for any delay in the receipt of quotations. A bidder requiring any clarification may send a request by email or may visit the office of the Directorate of Agriculture, Assam, Khanapara, Guwahati-22.
2. Bidders can either quote for one (1) item or multiple items or for all the items. Bidders submitting quotations for multiple/all items must give items wise breakup of the quoted cost. The Bidder which is lowest in a particular package shall be considered for award of contract.
3. The Director of Agriculture, Assam reserves the right to accept or reject any quotations and to cancel the entire bidding process and reject all quotations at any time prior to the award of contract, without assigning any reason thereof and without thereby causing any liability to any of the bidders.
4. Further details, along with Technical Specifications, Terms & Conditions, etc. may be seen in the detailed RFQ which can be downloaded from the departmental web site <https://diragri.assam.gov.in>


Director of Agriculture, Assam
Khanapara, Guwahati-22

RFQ for supply of Post Harvest Management Machineries

RFQ No:AGRI/APART/PHT/PT-II/27/2020-21/32

Dated: 13/08/2020

1. Operational Project Implementation Unit (OPIU)-Agri under the Directorate of Agriculture, Assam and set up under the World Bank financed Assam Agribusiness and Rural Transformation Project (APART) invites Request for Quotation (RFQ) from eligible Original Machine Manufacturer (OMM)/firms/suppliers for supply of the following Post Harvest Management Machineries.

Sl No	Brief Description of the Goods	Specifications	Quantity	Delivery Period from the date of issue of supply order	Place of Delivery	Installation /demonstration required
1	Paddy Cleaner cum Destoner	As per Annex-I	1	30 Days	As per Annex-II	Yes
2	Mini Oil Mill	As per Annex-I	1	30 Days	As per Annex-II	Yes
3	Mini Dal Mill	As per Annex-I	1	30 Days	As per Annex-II	Yes
4	Maize Dehusker cum Sheller	As per Annex-I	1	30 Days	As per Annex-II	Yes
5	Pea Deponding Machine/Podder Machine	As per Annex-I	1	30 Days	As per Annex-II	Yes
6	Vacuum Packaging Machine	As per Annex-I	1	30 Days	As per Annex-II	Yes

2. The Quotation should be submitted in a sealed envelope quoting on the top of the envelop **“RFQ for supply of Post Harvest Management Machineries, OPIU-Agri”** and addressed to **“The Director of Agriculture, Assam, Krishi Bhabwan, Khanapara, Guwahati-781022”** on or before **28th August’2020 till 02:00 pm (IST)** which will be opened on the same day at **02:15 pm (IST)** in presence of the bidders or their representatives who choose to attend at the office of the undersigned. The Director of Agriculture, Assam shall not be liable for any delay in the receipt of quotations. A bidder requiring any clarification may send a request by email or may visit the office of the Directorate of Agriculture, Assam, Khanapara, Guwahati-22.
3. The Directorate of Agriculture, Assam shall not be liable for any delay in the receipt of quotations.
4. The price quoted should be inclusive of all accessories, all taxes, delivery charges, installation and commissioning charges etc. upto the place of delivery (**Annexure II**). The supplier should arrange a demo to the receivers/ handlers of the machineries about its operation and maintenance at the destinations.
5. The Bidder quoting the lowest price in a particular item shall be considered for awarding the contract after duly fulfilling all other terms and conditions of the bid document.
6. **Documents to be submitted along with the Quotation:** Self attested photocopy of i) Company/Firm registration certificate; ii) PAN Card; iii) GST registration certificate; iv) details of Bank Account.
7. **Qualification Criteria:**
To qualify for the award of contract, the bidder-
- a) Should have supplied similar machineries, related to the item mentioned in the bid document. The bidder should produce at least three similar work orders with completion certificates performed in the last three years (2017-18; 2018-19 and 2019-20). The bidder shall provide documentary evidence to substantiate the criteria.

8. Rate once accepted will be treated as final.
9. Necessary tax will be deducted at source as per Govt. rules.
10. Necessary specifications mentioned against all the item must be fulfilled; otherwise the same shall be rejected and the supplier has to supply the materials with specified specifications at his own cost.
11. The warranty/guarantee against items will have to be provided for a minimum period of 1 (one) year by the supplier in writing.
12. Each bidder shall submit only one quotation.
13. **Validity of Quotation:** Quotation shall remain valid for a period not less than 45 (forty five) days after the deadline date specified for submission of the bid.
14. **Conformity:** Bidder shall furnish as part of the Quotation, documentary evidences to substantiate that the equipment/machineries to be supplied conform to the laid down technical specifications & standards. Related literatures like brochures, catalogues, warranty/guarantee, etc. to be enclosed with the bid document.
15. **Submission and Opening of Quotation:**
 - a) The RFQ document along with quotation and relevant documents shall be signed by the bidder in all pages with official seal.
 - b) Bidders shall ensure to drop their quotations in the tender box in the office of the Directorate of Agriculture, Assam, Khanapara, Guwahati-22 on or before 02:00 PM of the due date.
 - c) Any quotation received after the dead line shall be categorically rejected.
 - d) The quotations shall be opened in the presence of bidders or their authorized representative who wish to be present at the time of opening of bids on due date.
16. **Evaluation of quotations:** The Bid evaluation committee will evaluate and compare the quotations determined to be substantially responsive i.e. which,
 - a) are properly signed;
 - b) conform to the terms & conditions, technical specifications; and
 - c) meets the qualification criteria.
17. **Award of Contract:** Directorate of Agriculture, Assam will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated price.
 - a) Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
 - b) The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
18. **Payment Terms and Conditions:**
 - a) The payment will be made only after completion of supply/installation/demonstration of the machineries and submission of proper bills along with *challans* to the respective authority.


Director of Agriculture, Assam
Khanapara, Guwahati-22

**FORMAT OF QUOTATION
(FINANCIAL BID)**

(This form shall be submitted only using in official letterhead of the Bidder)

No.

Dated.....

Bidder's Reference: No.....

Dated.....

To,

The Director of Agriculture, Assam
Krishi Bhawan, Khanapara, Guwahati-781022 (Assam).

Sub: Quotation against RFQ for Procurement of Post Harvest Machineries.

Sir,

With reference to the RFQ No. cited above, I/We hereby submit our quotation in accordance with the Terms and Conditions of RFQ document for supply of Post Harvest Machineries. I/We have thoroughly read and understood all the terms & conditions, technical specifications as contained in the RFQ and agree to abide by them.

Sl No	Brief Description of the Goods	Specification	Quantity	Unit price (including accessories, transportation cost upto destination, installation and commissioning charges) in Rs.	GST & Other taxes in Rs	Total unit price in Rs.	Total Amount in Rs.	
							In figures	In words
A	B	C	D	E	F	G= (E+F)	H = (D*G)	
1	Paddy Cleaner cum Destoner	Please provide as Annexure	1					
2	Mini Oil Mill	Please provide as Annexure	1					
3	Mini Dal Mill	Please provide as Annexure	1					
4	Maize Dehusker cum Sheller	Please provide as Annexure	1					
5	Pea Deponding Machine/Podder Machine	Please provide as Annexure	1					
6	Vacuum Packaging Machine	Please provide as Annexure	1					

We further state that my/our firm is not blacklisted and have no cases registered against the firm. Our firm is not under investigation by the police/CID for cases registered against the firm.

The information furnished in the RFQ are true and factual and I clearly understand that our Quotation is liable for rejection, if any information furnished is found to be false and not factual at any point of time and department will have the right to initiate action deemed fit.

We agree to supply the above equipment along with management support for 12 months for the item as mentioned in the bid in accordance with the technical specifications for total quoted price of Rs..... (Amount in figures) (Rs..... amount in words) within the period specified in the invitation for quotations. We also confirm that the normal commercial warrantee/guarantee shall apply to the offered equipments during the period of the contract.

Yours faithfully,

Name of the authorized bidder:

Signature of the authorized bidder:.....

Date:.....

Address:.....

Mobile no.....

e-mail:.....

Annexure-I

Sl No.	Particulars	Specification
1	Paddy Cleaner cum Destoner	*Capacity- 1ton/hour *Motor- 3 HP *Power- Electrical/Dual (Electrical/Diesel) *Voltage- 220/380v *Material- Mild Steel/Food grade Material *Working- Automatic *Warranty- Minimum 1 year
2	Mini Oil Mill	*Capacity- 80-100 litre/hour output *Motor- 3-5 HP *Power- Electrical *Voltage- 220/380v *Material- Steel/ Food grade Material *Working- Automatic *Warranty- Minimum 1 year
3	Mini Dal Mill	*Capacity- 500kg/hour *Motor- 1-3 HP *Power- Electrical *Voltage- 220/380v *Material- Food grade Material *Working- Semi-Automatic *Warranty- Minimum 1 year *Recovery- Min. 70-80%
4	Maize Dehusker cum Shellar	*Capacity- 3-4 ton/hour output *Motor- 3-5 HP inbuilt or 35-40 HP tractor operated *Power- Electrical/Tractor mounted *Voltage- 220/380v *Material- Food grade Material *Working- Semi-Automatic *Warranty- Minimum 1 year *Tooth Space- 20mm
5	Pea Deponding Machine/Podder Machine	*Capacity- 200kg/hour output *Motor- 1-2 HP *Power- Electrical *Voltage- 220/240v *Material- SS(Stainless Steel)/Food grade Material *Working- Automatic *Warranty- Minimum 1 year
6	Vacuum Packaging Machine	*Motor Power- Electrical (min 900w) *Voltage- 220v *Sealing width- Min. 10mm

Annexure-II

Sl No	Particular	Place of Delivery (Assam)
1.	Paddy Cleaner cum Destoner	District Agriculture Office, CACHAR , Near DC Office, Club Road, PO/PS- Silchar, Pin-788001
2.	Mini Oil Mill	District Agriculture Office, SIVASAGAR , Near Dorbar Field, Pin- 785640
3.	Mini Dal Mill	District Agriculture Office, JORHAT , (APART 2nd Floor), KKB Road, Near Jorhat Stadium, Pin- 785001
4.	Maize Dehusker cum Shellar	District Agriculture Office, KARBI ANGLONG , Krishi Bhawan, Diphu, Pin- 782460
5.	Pea Deponding Machine/Podder Machine	District Agriculture Office, GOLAGHAT , Near DR College, Pin- 785621
6.	Vacuum Packaging Machine	District Agriculture Office, SONITPUR , Near DC Office, Tezpur, Pin- 784001