

SHORT TENDER NOTICE

(To be published in newspaper/website)

No. Agri/Engg/ 4827/MIS Portal/2021-22/

dtd.27 /04/2022

The Director of Agriculture, Assam invites quotation for Development of Portal for STW installation(Allotment-2)from reputed/registered agencies having experience of executing similar nature of work. Request for quotation (RFQ) may be submitted in a sealed envelope during the working hours and will be received till 1500 hrs on 04/05/2022 along with requisite self-certified documents and will be opened on the same day at 1530 hrs. The ToR may be downloaded from the Directorate of Agriculture website<https://diragri.assam.gov.in/resource/tender>

Sd/-

Director of Agriculture, Assam
Khanapara, Guwahati-781022

Terms of Reference

Development MIS Portal for Installation of STW under RIDF

Introduction:

The department of Agriculture is implementing Projects- “Installation of 1 Lakh Shallow Tube Well in Assam” and “Installation of 1000 Solar PV-Powered Shallow Tube Well for Irrigation in State of Assam” under RIDF. As per provision in the project, subsidy is provided for installation of Shallow Tube Well (STW) fitted with diesel/ electrical/ solar operated pump-sets in the field of selected farmers. The department is using a MIS Portal for smooth implementation of the project against allotment-1. The department decided to develop a separate MIS Portal against allotment-2 in lieu of modification in execution of project for installation of STW on turnkey basis against revised allotment-2. In this context the Director of Agriculture, Assam, Guwahati-22 (herein after to be called as “Authority”) has floated this RFQ to develop a separate MIS portal for smooth implementation of the projects against allotment-2.

Eligibility Criteria

1. The bidder must be a registered Agency in the field of software development.
2. Bidder must have professional experience in this field of web development.
3. The Bidder must have GST registration.

General Terms and Condition

1. The quotation should contain all terms and condition regarding all kinds support to provide against all the items mentioned in Terms of Reference.
2. The agency must provide a dedicated technical manpower to the office during the development phase and during support time.
3. The application need is on urgent basis, so the agency must ensure the project gets executed within time set by the department along with all the features.
4. The Request for quotation (RFQ) should be submitted in sealed envelope.
5. The quoted rate shall be inclusive of GST **(Annexure-II)**.
6. All related documents of experience, PAN, GST, Trade Licence submitted along with a cover letter with detail address, contact no., email etc. All documents submitted must be self-attested.
7. The Agency may be requested to give a presentation of their proposal as per specified module for taking decision on finalization of the RFQ.
8. RFQ documents are not transferable.
9. The decision of the “Authority” in any means will be final.
10. The order will be placed subject to availability of fund.
11. The shortlisted agency will be asked to present the project proposal before finalization of the Agency.

Contract validity

1. The Agency will have to develop the MIS Portal and perform the functions efficiently to the satisfaction of the “Authority” within 5 days from the date of issue of work order.
2. For Annual Maintenance Contract (AMC), a separate agreement shall be signed by the qualified Agency for a period of 2 years after the acceptance and successful operation of the Portal.

Module as per required deliverables :Attached at Annexure-I

Right to Termination

1. The “Authority” may terminate engagement of the qualified Agency if performance of the agency is not found satisfactory.
2. Terms of engagement of the qualified Agency may be extended in case “Authority” considers it necessary to ensure complete data uploading pertaining to the scheme.

Sd/-
Director of Agriculture, Assam
Khanapara, Guwahati-22

Module for RIDF MIS Portal (Allotment-2) Annexure-
1

Dist. Eng. log in

=Change default password
=Upload signature of Dist. Eng.

=Upload DLSC minutes & list
(New/ Re-validated)

=Upload basic data & bank details of approved beneficiaries against allotment-2 (Diesel/ Solar/ Electrical STW)
=Upload basic data & bank details of approved beneficiaries for re-sanction against previous boring (Diesel/ Solar/ Electrical STW)

= Enter basic data and bank details of Emp. Contractors for STW boring works

Sanction Order/ Re-sanction Order
=Select type of STW (Diesel/ Solar/ Electrical)
=Select Pump-set
=Select optional item (if any)
=Select Farmer/ Emp. Contractor in case of Elect. STW
=Select Farmer/ Emp. Contractor in case of Re-sanction against previous boring
=Attach signature
=Auto generate Sanction Order/ Re-sanction Order

=Enter beneficiary share details and upload

Work Order/ Supply Order
=Auto generate work order for turn-key Diesel/ Solar STW against allotment-2
=Auto generate supply order for Elect. Pump-set against allotment-2
= Auto generate work order for boring of Elect. STW against allotment-2
=Auto generate supply order for Pump-set against re-sanction of previous boring

Physical Verification
=Enter physical verification data
=Upload beneficiary photos along with STW, Pumps, Solar Panels etc.
=Upload DC's 10% verification report
=Attach signature
=Auto generate physical verification report (Annex-1)

State log in

=Dist-wise capping for allotment-2 (Diesel/ Solar/ Electrical STW)
=Dist-wise capping for re-sanction against previous boring (Diesel/ Solar/ Electrical STW)

=Enter Manuf. / Vendor/ Brand/ Model of Pump-set (Diesel/ Solar/ Electrical)
=Enter approved price and subsidy for Pump-set

For re-sanction
=Enter approved price and subsidy for Boring of STW for 45m/60m/75m depth
= Enter approved price and subsidy for WST (optional) for Solar STW

For Allotment-1
=Enter approved price and subsidy for Boring of STW for 45m/60m/75m depth
= Enter approved price and subsidy for WST (optional) for Solar STW
=Enter approved price and subsidy for Platform (optional)

= Enter bank details of Manuf. / Vendors of Pump-set

Verification and Release of Subsidy
=Verification interface
=Enter deduction for GST, IT etc.
=Auto generate Subsidy Release Statement
=Auto generate Subsidy Release order

Report Generation
=Dist-wise with STW type-wise
=Dist-wise with STW brand-wise
=Summary report as & when required

Subsidy claim
=Enter actual boring cost as per bill & MB
=Enter actual cost as per bill & MB for optional item (WST/Pucca Platform) (if any)
=Upload invoice & challan for pump-set
=Attach signature
=Auto generate subsidy claim statement

Annexure II

SL	Item	Unit Price	Quantity	Price
1	Development of Web Portal for MIS of RIDF		1	
2	Cloud Server (Per Year)		2	
3	AMC		2 years	
Total				
GST				
Grand Total				

Seal and signature
of the bidder