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**Govt of Assam**  
**Directorate of Agriculture, Assam**  
**Khanapara, Guwahati-22**

Date:07-02-2017

No. Agri/Extn/NFSM/285/2016-17/76

From: Smt Juri Phukan, IAS  
Director of Agriculture, Assam  
Khanapara, Guwahati-22

To

- 1) **The District Agricultural Officer(All).....**  
2) **The Executive/Asstt. Executive Engineer(Agril)..(All).....**

Sub: Guideline for subsidized farm machineries, implements, wells & water application tools under different schemes to be implemented through DBT mode.

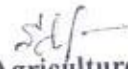
Sir,

With reference to the above, I am forwarding herewith the guidelines for subsidized farm machineries, implements, wells & water application tools under different schemes to be implemented through DBT mode at Annexure – I along with required formats (F-1, F-2 & F-3) as approved by the Government vide No.ACS(Agril.)1/2016/80 Dated 1<sup>st</sup> February, 2017 for smooth execution of the schemes with immediate effect. It may be noted that the beneficiary should select the machinery as per their choice from the **Farmers' Portal** keeping rate and jurisdiction of the dealers/retailers of the company concerned displayed in the website.

This supersedes instructions and guidelines in respect of the farm machineries communicated earlier with immediate effect.

Enclosure: Copy of guidelines with formats

Yours faithfully,

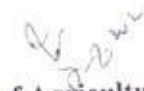
  
**Director of Agriculture, Assam**  
**Khanapara, Guwahati-22**

Date:07-02-2017

No. Agri/Extn/NFSM/285/2016-17/76-A

Copy to :

1. PS to the Hon'ble Minister of Agriculture, Govt. of Assam, Dispur, Guwahati-06 for kind appraisal of the Minister of Agriculture
2. PS to the Addl Chief Secretary, Agriculture Department & APC, Govt. of Assam, Dispur, Guwahati-06 for kind appraisal of the Addl CS & APC.
3. The Chief Engineer (Agril), Directorate of Agriculture, Assam, Khanapara, Guwahati-22 for information and necessary action.
4. All implementing officer, RKVY/BGREI/NFSM/NMOOP/NMSA/PKVY/TRFA etc. Directorate of Agriculture, Assam, Khanapara, Guwahati-22 for information and necessary action.
5. The Deputy Director of Agriculture(Planning), Khanapara, Guwahati-22 for information..
6. The Sr. FAO, Directorate of Agriculture, Assam, Khanapara, Guwahati-22 for information.

  
**Director of Agriculture, Assam**  
**Khanapara, Guwahati-22**

## **GUIDELINES FOR SUBSIDISED FARM MACHINERIES, IMPLEMENTS, WELLS & WATER APPLICATION TOOLS UNDER DIFFERENT SCHEMES TO BE IMPLEMENTED THROUGH DBT MODE**

Government of India has been advocating instruction of Direct Benefit Transfer (DBT) especially in respect of interventions pertaining to farm machineries, implements, wells & water application tools provisioned under different centrally sponsored schemes. Accordingly, Agriculture Department, Govt. of Assam has welcomed the system of DBT and decided to go for DBT while dealing with farmers for implementation of specified interventions in order to facilitate hassle free transaction, transparency and monitoring.

In an effort to augment the system of DBT, Agriculture Department, Govt. of Assam has already been registered under Public Financial Management System (PFMS) linking its respective schematic Bank Account to the PFMS. Accordingly, the district counterparts of the Department have already been instructed to open their respective schematic Bank Account and get registered under PFMS.

Since Govt. of India, on operation of PFMS, is at ease to monitor implementation of Centrally Sponsored Schemes there is need to expeditious & in time implementation of different interventions including high cost machineries, wells etc. In view of this we need to address the challenges to be faced by the small & marginal farmer while purchasing items of high cost, such as tractor, power tillers, rotavators etc. at full price. Therefore, there exists a necessity to develop a workable system of DBT as under.

### **GUIDELINES:**

1. Beneficiary for the purchase of machineries etc. at subsidized rate will be selected on the basis of schematic norms.
2. After having district allocation of machineries etc. from the Directorate of Agriculture, the District Agricultural Officer /Executive Engineer(Agri)/Assistant Executive Engineer(Agri) will further allocate them to the ADOs.
3. The farmer/farmers group who desires to purchase the machinery etc. at subsidized rate under a scheme shall have to submit an application to DAO/Executive Engineer(Agri)/Assistant Executive Engineer(Agri) in prescribed format (F-1) indicating the choice of brand/make included in the **farmers portal** along with the recommendation of the President, G.P/VCDC/VLEW/ADO.
4. DAO/ Executive Engineer(Agri)/Assistant Executive Engineer(Agri) will sanction the prayer of the farmer(s) in the given format(F-2) based on schematic norms, ownership of agricultural land, verification of choice in farmers portal and in consultation with the ADO concerned, adhering to the stipulation of the district allocation.
5. The applicant farmer(s) on receipt of sanction from the DAO/ Executive Engineer(Agri)/Assistant Executive Engineer(Agri) will arrange for procurement of the item of approved brand /make either from his/her/ their own sources of the full amount of the price of the item or the selected beneficiary shall hand over a bank draft/bankers cheque to the dealers /seller/retailer on account of beneficiary share and a post dated cheque amounting to the eligible subsidy amount.
6. On completion of purchase at full price the beneficiary shall submit the challan, cash memo and bank details along with an application (F-3) to DAO/ Executive Engineer(Agri)/Assistant Executive Engineer(Agri) with the verification from ADO & junior Engineer (Agri) within 7 days of purchase.
7. Otherwise, after having the beneficiary share through bank draft/bankers cheque along with the post dated cheque of the subsidy amount, the dealer/seller/retailer shall deliver the item to the

concerned DAO/ Executive Engineer(Agri)/Assistant Executive Engineer(Agri) and the DAO/ Executive Engineer(Agri)/Assistant Executive Engineer(Agri) will stock the items in his designated site until the dealer/seller/retailer encashes the post dated cheque. In this case also the beneficiary will apply in (F-3) format along with other requisites as described in **point 6**.

8. Then after making necessary checks, the DAO/ Executive Engineer(Agri)/Assistant Executive Engineer(Agri) will submit the application in (F-3) format along with requisites with due verification with official seal and signature to the Director of Agriculture for release of subsidy to beneficiaries' account.

9. On receipt of the duly filled in (F-3) format along with other requisites the Director of Agriculture will credit the subsidy amount to the beneficiary's account.

10. As soon as the subsidy amount is credited to the beneficiary's account, the dealer/seller will encash the post dated cheque given by the beneficiary and the dealer/seller/retailer shall report the DAO/ Executive Engineer(Agri)/Assistant Executive Engineer(Agri) concerned in written about encashment of the post dated cheque amounting to the slated subsidy. And then the DAO/ Executive Engineer(Agri)/Assistant Executive Engineer(Agri) shall deliver the item to the beneficiary and enter the beneficiary details in the MIS/PFMS.

N.B.: Executive Engineer (EE) & Assistant Executive Engineer (AEE) are in case of RKVY Scheme & DAO is for other Scheme.



8	Name of VLEW eleka																	
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9	Name of ADO circle																	
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10	Name of District																	
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11	Net crop area	
	* In ha	

12	Grossed cropped area	
	* In ha	

13	Gender	
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14	Category of farmers	SC	ST	Gen
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15	Name of Brand & Model of (name of machinery) to be procured																	
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16	Name of dealer & address																	
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- Copy Land Document, PAN card/Voter ID, Quotation of Power Tiller is to be submit along with application.

Signature	
Name	

Recommended/ Not recommended	Signature of President of GP with seal	Signature of Secretary of GP with seal	Signature of VLEW with seal
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Verified the particulars, recommended and forwarded the application with documents to the DAO/ Executive Engineer(Agri)/Assistant Executive Engineer(Agri) for consideration.

Agricultural Development officer

N.B.: Executive Engineer (EE) & Assistant Executive Engineer (AEE) are in case of RKVY Scheme & DAO is for other Scheme.

FORMAT FOR SANCTION OF (Name of machinery) UNDER ..... BY DISTRICT AGRICULTURAL OFFICER/ EXECUTIVE ENGINEER(AGRI)/ASSISTANT EXECUTIVE ENGINEER(AGRI)

To,

.....

.....

(Name and address of farmer)

With reference to your application dated..... for providing a (name of machinery) under .....scheme, I am to inform you that you may purchase the (name of machinery) from dealer as mentioned in application and submit the bills, challan & completion certificate from ADO & JE concerned along with format enclosed herewith for release of subsidy in your account.

District Agricultural Officer/  
Executive Engineer(Agri)/  
Asst. Executive Engineer(Agri)

**FOMAT FOR RELEASE OF SUBSIDY AMOUNT THROUGH DIRECT BENEFIT TRANSFER UNDER  
.....SCHEME**

1	Name of the farmer / President of PPS																			
2	Name of Father /husband																			
3	Name of Bank																			
4	Bank A/c No																			
5	IFSC code No																			
6	Name of Brand/Model (name of machinery)																			
7	Name of Company																			
8	Name of Dealer with address																			
9	PAN Card/Voter ID No of Beneficiaries																			
10	Engine No. (if any)																			

N.B. Original Bill /Challan , Copy of 1<sup>st</sup> page of Bank pass Book a photo copy of (name of machinery) along with beneficiary & ADO/VLEW are to be submitted with the application.

Signature of Beneficiaries.

Certified that the (name of machinery) has been purchased by \_\_\_\_\_ has been verified & found in order.

Signature of J.E (Agri) with seal

Signature of ADO with seal

Certified that the Beneficiaries detail is entered in MIS /PFMS portal.

Signature of District Nodal Officer

Memo.No \_\_\_\_\_ Dated \_\_\_\_\_

Submitted to the Director of Agriculture, Assam, Khanapara, Guwahati-22 for favour of information with a request to release the subsidy to the aforesaid beneficiaries

District Agricultural Officer/ Executive Engineer(Agri)/Assistant Executive Engineer(Agri)  
(Seal)

N.B.: Executive Engineer (EE) & Assistant Executive Engineer (AEE) are in case of RKVY Scheme & DAO is for other Scheme.